

# FISHER ISLAND COMMUNITY ASSOCIATION ARCHITECTURAL COMMITTEE REQUEST FOR APPROVAL TO MODIFY PROPERTY

NO UNIT OWNER SHALL CAUSE OR ALLOW IMPROVEMENTS OR PHYSICAL OR STRUCTURAL CHANGES TO ANY UNIT, LIMITED COMMON ELEMENTS, COMMON ELEMENTS OR ASSOCIATION PROPERTY WITHOUT OBTAINING THE WRITTEN CONSENT OF THE ASSOCIATION AND/OR FICA PRIOR TO COMMENCING ANY WORK.

To be filled by the applicant (PLEASE PRINT):

DATE OF REQUEST \_\_\_\_\_ NAME OF ASSOCIATION \_\_\_\_\_  
NAME OF APPLICANT(S) \_\_\_\_\_  
LOCAL ADDRESS \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
UNIT NUMBER \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

In accordance with the requirements of Article X, Section 3 of the Master Covenants for Fisher Island (Community Association Document) and / or the requirements of the Sub-Association to which I belong, I hereby request approval for the following modification:

*(Describe here the modification requested)*

Interior \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Exterior \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Acknowledgement of receipt by FICA	By: _____	Signature: _____
	Title: _____	Date: _____

## FISHER ISLAND COMMUNITY ASSOCIATION ACTION TAKEN

Your request is: APPROVED \_\_\_\_\_ CONDITIONALLY APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ INCOMPLETE \_\_\_\_\_

The following additional information is required or approval is conditioned upon:

\_\_\_\_\_  
\_\_\_\_\_  
By: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_

Acknowledgement of receipt by FICA	By: _____	Signature: _____
	Title: _____	Date: _____

## CONDOMINIUM ASSOCIATION ACTION TAKEN

Your request is: APPROVED \_\_\_\_\_ CONDITIONALLY APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_ INCOMPLETE \_\_\_\_\_

The following additional information is required or approval is conditioned upon:

\_\_\_\_\_  
\_\_\_\_\_  
By: \_\_\_\_\_ Signature: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_

### **INSTRUCTIONS**

1. Complete *all* items requesting information. *Sign* where required.
2. Please consult the Architectural Rules and Guidelines Memorandum for proper approval procedure.
3. Three complete sets of plans and specifications prepared by an architect, landscape architect, engineer or other qualified person shall be attached to this application
4. Information contained in those plans and specifications must show the nature, kind, shape, height, materials, color scheme and location of the requested change or alteration, depending on the type of modification requested
5. As a condition precedent to granting any request for an addition, alteration or improvement, the applicant, his heirs, personal representatives, successors and assigns, hereby assumes and agrees to hold the Association and all other unit owners harmless from and to indemnify them for any liability or damage to the Condominium Property and expenses arising there from, and assumes sole responsibility for the insurance, repair, maintenance or replacement of any such addition, alteration or improvement.
6. Applicant assumes all responsibility for any infringement on or interference with existing facilities and easements on the property.
7. Approvals or denials shall be delivered within 30 days by the Association after request is received.
8. Approval of this request does not constitute approval of the structural integrity of the requested modification, and is intended solely to maintain harmonious visual aesthetics within the community.
9. The proposed addition, alteration or improvement shall be made in compliance with all laws, rules, ordinances and regulations of all governmental authorities having jurisdiction. All governmental permits or approvals must be obtained by the applicant and a copy furnished to the Condominium Association Board of Directors before work is to begin.
10. All contractors retained must be licensed/properly insured pursuant to the Association and FICA Rules